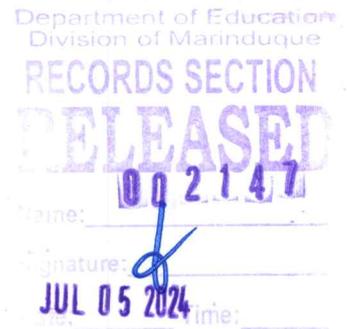




Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **ADDENDUM ON THE CONDUCT OF 2024 DIVISION YOUTH CAMP**

DATE: July 2, 2024

1. Relative to Division Memorandum No. 40, s. 2024 titled **"2024 Division Youth Camp"** dated June 4, 2024, the Schools Division of Marinduque, through the School Governance and Operations Division-Youth Formation Section under the Project Youth for N.A.T.I.O.N (Nature, Action, Transformation, Innovation, Opportunity and Nation-Building), releases this communication to further orient the participants on the camp's overall flow and additional reminders.
2. The camp shall be conducted on July 25-26, 2024 at Freedom Eco Adventure Park, Brgy. Bunganay, Boac Marinduque. Participants will be accommodated in the resort. Check-in time is 2:00 pm. The first meal to be served will be AM snack on July 25, 2024, while last meal will be lunch on July 26, 2024.
3. Participants in this camp are **two (2) public secondary student-leaders** (*1 Youth for Environment in Schools Organization or YES-O Officer/Member and 1 Barkada Kontra Droga or BKD Officer/Member*) who will participate in the said activity as **campers** and two **(2) teacher-advisers** (*preferably 1 male and 1 female*) per district who will serve as **Program Management Team (PMT) Members/Chaperones** of the campers.
4. Campers are advised to wear their PE uniform or any comfortable outfit on the first day of the camp. They are also advised to bring extra shirts and towels, their own drinking tumbler, portable electric fan/fan, cap/hat, umbrella and personal toiletries.

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5. For Basic Ropemanship, all campers are advised to bring the following:
 - a. 1 pair of knitted gloves
 - b. manila rope (10mm thick, 4 meters long)
6. For Tree-Planting activity, all campers should bring two (2) pieces (1meter height, 50 mm diameter) bamboo stick that will serve as tree stake.
7. Parent's/Guardian's Consent Form shall be accomplished and submitted to the Program Management Team (PMT) upon registration. Strictly **"No consent form, no camp"** policy will be enforced.
8. Members of the Secretariat are advised to arrive at the venue before 7:00 am of July 25, 2024 to facilitate the registration.
9. Attached are the List of Campers and Program Management Team (PMT). Activity Matrix and Parent's/Guardian's Consent Form were attached in the previously released memorandum.
10. For clarifications and other concerns, please contact Glaiza T. Palatino at 09777633682 or Josefina P. Brual at 09465010943.
11. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

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2024 DIVISION YOUTH CAMP

July 25-26, 2024
Freedom Eco Adventure Park
Bunganay, Boac, Marinduque

LIST OF CAMPERS

NO.	SCHOOL	Affiliation	Name of Participant
1	Alobo NHS	YES-O	Keith Emmanuel A. Padilla
		BKD	Ashley Nicole C. De Belen
2	Argao NHS	YES-O	Jan Mark T. Abaño
		BKD	Khien Jaybriel S. Milaya
3	Bagtingon NHS	YES-O	Kaycee Sapungan
		BKD	Gerrymel R. Sales
4	Balanacan NHS	YES-O	Rave N. Mataya
		BKD	Nelaine Ann L. Manuevo
5	Bangbang NHS	YES-O	Hannah Alaiza H. Sajul
		BKD	Jantzen Jahn F. Tayaba
6	Bognuyan NHS	YES-O	Arian Cloie P. Lumagui
		BKD	Cazzandra Shaine M. Monterey
7	Bonliw NHS	YES-O	Franz Philip R. Rey
		BKD	James Aldred R. Prieto
8	Botilao NHS	YES-O	Jc Mckenzie S. Piguerra
		BKD	Gerald R. Recidou
9	Buena Vista NHS	YES-O	Welshem V. Clarina
		BKD	John Cedrick Alejo
10	Buena Vista NHS - Bagacay Annex	YES-O	Ma. Concepcion M. Delos Santos
		BKD	Yashmien M. Fabella
11	Buena Vista NHS - Daykitin Annex	YES-O	
		BKD	
12	Buena Vista NHS - Lipata-Tungib Annex	YES-O	Sadie Annieliez R. Seda
		BKD	Justin P. Cabral
13	Buena Vista NHS - Sihi Annex	YES-O	Jerome R. La Rosa
		BKD	Jonalyn N. Motol

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14	Butansapa NHS	YES-O	Jean Kimerald N. Magturo
		BKD	Mary Jane G. Mogol
15	Cawit NHS	YES-O	Sahrine Akhiessa J. Hizole
		BKD	Randolf Jay Y. Loto
16	Dolores NHS	YES-O	Shamae Antonette P. Regencia
		BKD	Analyn Mae V. Pineda
17	Hupi NHS	YES-O	Emmanuel Jose B. Montera
		BKD	Nadine Pauline T. Paunat
18	Ilaya NHS	YES-O	John Arcy Manao
		BKD	Trisha Ann Clete
19	Ipil NHS	YES-O	Andrea Quindoza
		BKD	Sophia Anne P. Rioveros
20	Kasily NHS	YES-O	
		BKD	
21	Kilo-Kilo NHS	YES-O	King Art Liwanagan
		BKD	Cristan Pelobello
22	Landy NHS	YES-O	Anthony L. Nambio
		BKD	John Ace Guillen R. Roldan
23	Makapuyat NHS	YES-O	Melody Pandez
		BKD	Ericka Kelly P. Robles
24	Masaguisi NHS	YES-O	
		BKD	Wilson James V. Pergis
25	Malibago NHS	YES-O	
		BKD	
26	Maniwaya NHS	YES-O	Laiza Marie Peñaredonda
		BKD	Maja Angelica Oblipias
27	Maranlig NHS	YES-O	Alnei Rae Reginio
		BKD	Jhanelle P. Quarteros
28	Marinduque NHS	YES-O	Alysa Casandra A. Seño
		BKD	Johann Liam L. Eclipse
29	Matalaba NHS	YES-O	Micah Angelie Perlada Rey
		BKD	John Patrick Padolina
30	Matuyatuya NHS	YES-O	Mary Ellaine R. Cabiles
		BKD	Marlouie James T. Ravago
31	Mogpog NCHS	YES-O	Mico Adrian Postrado
		BKD	Sean Kiel Mangana
32	Mongpong NHS	YES-O	Shane Zyrelle R. Loriego
		BKD	Reniel Jay R. Red
33	Paciano A. Sena Memorial High School	YES-O	Cieny Joy Motol
		BKD	Jhon Rom S. Maming
34	Poctoy NHS	YES-O	Jhon Jeycob R. Rioveros
		BKD	Precious Jhanna V. Valenzuela
35	Polo NHS	YES-O	Ken Dominick R. Palmero
		BKD	Francez Ashera P. Castro
36	Punong NHS	YES-O	Kim R. Teñedo
		BKD	Aron R. Pimentel
37	Puting Buhangin NHS	YES-O	Jesthine Ayesha Gatchalian
		BKD	Kyle Andrea Nardo
38	Sayao NHS	YES-O	Edzhel V. Moreno

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		BKD	Kyle Gerome R.Palatino
39	Sibuyao NHS	YES-O	Arahm George Palomares
		BKD	Aeron B. Penales
40	Tagum NHS	YES-O	Viel Romasanta
		BKD	Jazmine De Guzman
41	Tambangan NHS	YES-O	Marauia Mharmel P.Rocero
		BKD	Angelica R. Angeles
42	Tapuyan NHS	YES-O	Faye Kylie O. Mabute
		BKD	Danica Mae S. Ricaña
43	Tiguion NHS	YES-O	Katrishe Mae S.De Los Reyes
		BKD	Meryan H. Silla
44	Tigwi NHS	YES-O	Arriane N. Luto
		BKD	Althea Kenne R. Postrado
45	Yook NHS	YES-O	Nathaniel P.Sigue
		BKD	Princess Kyla S. Saludes
46	Torrijos SHS	YES-O	Joy D. Prieto
		BKD	Sarah Jane F. Garcia

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PROGRAM MANAGEMENT TEAM

Role	Members	Terms of Reference
Program Manager	Glaiza T. Palatino Josefina P. Brual	<ul style="list-style-type: none">• Orients the PMT and the resource persons/ subject matter experts on their terms of reference and the details of the program design• Organizes and supervises the PMT to ensure that all processes are carried out and outputs are delivered according to standards• Leads in conducting debriefing with the PMT and resource speakers/ subject matter experts• Leads in crafting the Program Completion Report
Documenter	Rowel S. Laririt Ria L. Limpiada Carmela M. Lolong	<ul style="list-style-type: none">• Documents the proceedings of the learning sessions using the prescribed documentation template• Takes photos of the different parts of the program delivery (minimum of 5)

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Welfare Officer	Melanie Llasos Jarence Narito	<ul style="list-style-type: none"> • Ensures that provisions for inclusion, safety, security, health, and wellness of learners, PMT, and resource persons are adequate and available at all times in the venue • Attends to emerging inclusion, safety, security, health, and wellness concerns of participants, PMT, and resource speakers/ subject-matter experts (including incidents of social exclusion, sexual harassment, etc.)
Secretariat	Krizzia O. Guevara Arlyn P. Ordillano Leona M. Morales Irene M. Betonio Xyra Q. Reig	<ul style="list-style-type: none"> • Attends to registration needs of learners • Ensures that learners fill up attendance sheets every day • Prepares directory of participants based on registration forms • Assists in the distribution of learning materials and supplies • Assists in posting and collection of session outputs • Compiles session documents and learning resource materials • Assists in the collection of meal stub
Logistic Officer/Outdoor Activity Managers	<p>Hazard Mapping:</p> <ul style="list-style-type: none"> • Larry M. Historillo • Mogpog Teacher-Advisers <p>Basic Radio Operation:</p> <ul style="list-style-type: none"> • Jeffrey M. Linga • Gasan Teacher-Advisers <p>Basic Ropemanship:</p> <ul style="list-style-type: none"> • Reynel John R. Quindoza • Reynald B. Palomares 	<ul style="list-style-type: none"> • Ensures the quality, adequacy, and availability of facilities, equipment supplies and materials, vehicles, and other resources to support the successful implementation of the program • Leads ocular inspection of venues to ensure adherence to standards and specifications

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	<ul style="list-style-type: none"> • Torrijos Teacher-Advisers <p>Tree Planting Activity</p> <ul style="list-style-type: none"> • All Teacher-Advisers 	<ul style="list-style-type: none"> • Checks that session room/s is/are is always ready for use and conducive to learning. • Assists the Resource Speakers/Facilitators for the smooth flow of sessions/activities
M&E Coordinator	<p>Chairperson: Fretzie P. Alcantara</p> <p>Member: Rey R. Raymundo</p>	<ul style="list-style-type: none"> • Prepares and implements the Monitoring and Evaluation Plan in collaboration with the PMT • Assists the Program Manager in accomplishing the Program Delivery Readiness Checklist before the training starts • Applies process observation and prescribed tools to monitor and evaluate program delivery • Administers and analyzes the results of Level 1 evaluation which is to be presented during debriefing • Assists the Learning Manager in administering and analyzing the results of Level 2 evaluation • Prepares Post-Program Delivery M&E Report and submits to PM for inclusion in the Program Completion Report

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